



Community Bridging Services (CBS) Inc.

Quality Framework Policy

Community Bridging Services (CBS) Inc. is committed to providing high quality services not only to clients with a disability/disadvantage, but also to external and other internal stakeholders, including funding bodies, staff and families/carers of clients.

Community Bridging Services (CBS) Inc. provides employment, further education and recreation services to people with a disability/disadvantage. To ensure that service delivery to clients, together with the support services within the organisation are at the highest standard possible, CBS Inc. Executive Management is committed to ensuring:

- services and support operations comply with the requirements of quality systems including ISO 27001:2013, National Standards for Disability Services and the NDIS Quality and Safeguarding Framework
- operations are undertaken in a consistent, high quality manner
- there are appropriate mechanisms, including an audit program in place to allow the organisation to identify need for continual improvement in its operations
- improvements in the operation of the organisation are successfully implemented and embedded in the day to day activities of CBS Inc.
- a safe working environment in which all relevant information is systematically obtained and communicated to appropriate management and staff
- there is an efficient and effective means of inducting new staff to their work responsibilities, whether new to the organisation, or new to a particular position/role
- there is a framework that effectively facilitates the training and up-skilling of staff
- risk within the organisation is effectively and efficiently managed
- a means of achieving effective risk management is provided
- CBS Inc. management and staff will endeavor to comply with environmental issues by encouraging a recycling culture in the workplace.

A handwritten signature in black ink, appearing to read 'F. Brincat', with a long horizontal flourish extending to the right.

Freddie Brincat OAM, MAICD
Executive Director
February 2021